



# Classroom Procedures and Expectations



## Morning Routine:

- 8:45 a.m. Students will enter the room upon teacher instruction. Students will put their backpacks away in their cubbies and have their Homework Binders and two sharpened pencils at their desk.
- Students copy the agenda for the day from the front board, take out homework from the night before and complete Morning Work and number of the day in journal.
- Students will receive a stamp/sticker in their agenda for completed homework and signed agenda. Completed homework is EXPECTED!

## Procedures:

### Backpacks

- ALL backpacks should be inside a cubby. Once they are put away, students may **not** go back to them unless given permission. 😊

### Pencils

- Students should sharpen pencils **BEFORE** class begins. If they do not have a pencil or it needs to be sharpened, they need to either borrow one from another student or put a dull pencil in the bucket to take a sharpened one out.
- **NO** sharpening during class! **BIG** distraction! 😞

### Restroom

- Students may use the restroom throughout the day as needed as long as I am not teaching a whole group lesson. Only **one** student at a time may be by the sink or the restroom area. Of course, if it is an **EMERGENCY** while I am teaching then you may use the restroom.

### Line Formation

- Students **ALWAYS** line up in number order which is ABC order. All students know their number.

## Hop to Positive Behavior

😊 Students are expected to exemplify the "Three B's" **EVERYDAY** which are **Be Respectful, Be Responsible, Be Safe and Ready to Learn!**😊

We believe that **EVERY** child has the right to be educated. In order to ensure these rights, we expect the following rules to be observed:

### **The Rules of the Pond**

- **Be Respectful** - Say or do nothing that will hurt or offend another person. Use appropriate language at all times. Keep hands, feet, and objects to yourself.
- **Be Responsible** - Have all books, materials, and assignments here at school, completed on time. Be where you are supposed to be, when you are supposed to be there.
- **Listen and Follow Directions the first time they are given.**
- **Be Curious** - Ask questions when you do not understand something!
- **Participation is not an option. It is an expectation!**

- ☺ The Behavior Chart that will be utilized daily is on the north wall. All students start the day with a **green card** which is awesome! ☺
- ☹ Students know to change their card first thing in the morning to **yellow** for not completing homework or no parent signature in agenda.
- ☹ Disrespect, not following directions, unacceptable behavior in the lunch room, etc. are all reasons to ask students to change their card.

The color cards are in order as follows:

- Green**--- 'Fin'-tastic
- Yellow**--- 10 minutes off of recess
- Blue** ---- Miss all of recess/ Short form sent home
- Red**----- Office referral/parent contact

### **Rewards for Positive Behavior**

1. Daily: stickers, treats, tickets, praise
2. Weekly/monthly: extra recess, special treat, recognition, certificates, homework pass, etc.

☺ Every night you will know how your child's day was because I will place a sticker on his/her weekly responsibility sheet confirming the color card he/she ended the day on.

- We will be going on field trips throughout the school year. Field trips are a privilege, and as a result students who receive 3 short form referrals, or more than 1 long form prior to that particular field trip will NOT be permitted to attend. We expect all of our students to make good choices and serve as roll models for other students at Beachland.

### **Homework**

Homework will be assigned nightly, Monday through Thursday. Students are responsible for writing their assignments in their agenda daily. Assignments turned in late will automatically lose ten points, unless the student has been ill, or there has been a family emergency. Responsibility is an important life skill!

My signature on this form indicates that I have read and understand the classroom rules and procedures for the 2008/2009 school year.

Student signature \_\_\_\_\_

Parent signature \_\_\_\_\_